



**2025 Annual Conference  
May 20-24, 2025  
Sheraton San Diego Hotel and Marina  
San Diego, CA**

**AAACN** is pleased to announce the **Call for Oral Abstracts** for our Annual Conference for 2025. Abstracts that reflect innovative, evidence-based, or new practice information have the highest possibility for selection as a presentation at the conference.

**Submission guidelines:** Please visit the AAACN Abstract Management System to register and submit your abstract for review at the following web address:  
<https://www.conftool.org/aaacn2025/>

**Abstract** is limited to 500 words, excluding the title. The abstract should contain a description of the project or subject matter as well as a learning outcome. If presenting a research/EBP project, please include the methodology, analysis, and results. All references to names and organizations within the body text should be removed that could identify the authors/investigators.

The Conference Program Planning Committee will be reviewing and evaluating each abstract for relevant content supported by evidence-based practice and/or guidelines, and quality of writing in expressing key ideas. Abstracts that promote products will not be considered.

**Submission deadline:** Abstracts must be submitted via the abstract management system by 11:59 pm Eastern Time on July 1, 2024.

**Submission questions:** Any abstract submission questions should be directed to the following:

Kristina Moran  
Education Coordinator  
Email: [aaacn\\_abstracts@ajj.com](mailto:aaacn_abstracts@ajj.com)  
Tel: 856-256-2358



## Types of presentation

- **Pre-conference session:** Workshop presentation of 3 hours that comprehensively focuses on a core skill important to ambulatory care nursing.
- **Concurrent session:** 60-minute formal presentation in a lecture-style format to an audience of 75+ participants.
- **Rapid-fire session:** 20-minute formal presentation, limited to 1 speaker, on an innovative or exciting topic. 3 rapid-fire topics will be grouped together in 1 breakout session.

**Level of presentation:** Presentation level is important to the planning process to assure that all learning content levels are represented in the overall program. Using Benner's *From Novice to Expert* theory, AAACN has adapted it into three (3) content levels:

- **Advanced beginner:** Primary focus is on the individual patient and family. Uses decision trees, algorithms, protocols, and evidence-based practice guidelines. Principles, based on experiences, begin to be formulated to guide actions.
- **Proficient:** More holistic understanding improves decision-making. Able to critically think based on experiences. Advocates for patient and family.
- **Expert:** Has intuitive grasp of clinical situation. Performance is fluid, flexible, and highly proficient. Incorporates evidence-based resources and nursing research into daily plan of care.

## Conference tracks

**Care coordination and transition management:** Provides information for nurses who coordinate care and manage transitions of patients among levels of care, providers, and settings.

**Clinical:** Tools and strategies for providing or leading care for varied populations in the ambulatory care setting.

**Education:** Focuses on enhancing patient care through education. Promotes excellence in nursing practices through initiatives that build an evidence-based pool of knowledge.

**Leadership:** Emerging models of leadership, ways to influence outcomes and quality, and experiences integrating new models of care within the fiscally challenged environment to include the changing managed care arena.

**Research:** Provides information to build skills to conduct research or disseminate a recent research project with a focus on ambulatory nursing care in any ambulatory care setting with implications for practice.

**Telehealth:** Uses the nursing process to provide nursing care and access to health care for individual patients or patient populations using telecommunication technologies.

**Participants:** Ambulatory care and telehealth nurses, managers, supervisors, administrators, directors, staff nurses, care coordinators, educators, consultants, advanced practice nurses, and researchers who practice in health care settings such as hospital-based



outpatient clinics/centers, military and VA settings, managed care/HMOs/PPOs, solo/group medical practices, colleges/educational institutions, telehealth call centers, university hospitals, community hospitals, patient homes, and free-standing facilities.

**Authorship of abstracts:** The primary author/investigator submits the abstracts with full consent of all co-authors/investigators. The primary author will be the contact person for all future correspondence. Although a nurse should be one of the authors/investigators, interprofessional abstracts are welcome (e.g., physician, pharmacist, social work, etc.). AAACN members and non-members are invited to submit abstracts. Encore presentations may be submitted for consideration. Abstracts selected for presentation must have a presenter who is able to present on any day of the conference.

**Biographical data and disclosure form:** Biographical data and disclosure of relevant financial relationships is requested for any abstract submission. The primary author, primary presenter (if other than primary author), and any additional authors who are anticipated to be in attendance as presenters are requested to complete this form and provide with the abstract submission. **All biographical data and disclosure forms should be included with the abstract submission.**

**Expertise:** Briefly describe your knowledge and subject matter expertise related to the content for the submitted abstract. Please focus on your professional credentials, clinical background, and teaching experience on this subject. Identify your level of expertise relative to presenting to an audience outside of your facility or institution (1<sup>st</sup> presentation, have presented 1-5 presentations, have presented more than 5 presentations).

**ANCC Standards for Integrity and Independence in Accredited Continuing Education**  
The American Nurses Credentialing Center's Commission on Accreditation (ANCC-COA) adopted the *Standards for Integrity and Independence in Accredited Continuing Education*\* and acknowledges that many healthcare professionals have financial relationships with ineligible companies. **ANCC defines ineligible organizations** as those whose primary business is producing, marketing, selling, re-selling or distributing healthcare products used by or on patients. These relationships must not be allowed to influence accredited continuing education.

\*[Standards for Integrity and Independence in Accredited Continuing Education | ACCME](#))

Before the planning for the education begins, the accredited provider must collect information from all individuals associated with the planning and implementation of an educational activity, including, but not limited to, the planning committee, faculty, presenters, authors, content experts and content reviewers, to provide information about **all** their financial relationships with ineligible companies within the prior **24** months. This disclosure must include: the name of the ineligible company, the nature of the financial relationship.



**Examples of financial relationships** include employees, researcher, consultant, advisor, speaker, independent contractor, royalties or patent beneficiary, executive role, and ownership interest. Individual stocks and stock options should be disclosed; diversified mutual funds do not need to be disclosed. Owners or employees of ineligible companies must be excluded from controlling content or participating as planners or faculty in accredited education, *unless*:

- The content is not related to the business line or product.
- The content is limited to basic science research, and they do not make care recommendations.
- They are participating as technicians to teach safe and proper use of medical devices and do not recommend whether or when a device is used.

## **Abstract submission, review, and acceptance**

**Submission:** Abstracts must be submitted via the abstract management system by the requested deadline.

### **Abstract submission fields**

- **Submitting author name:** Submitting author must be the primary presenter or a contributing author.
- **Conference track/submission type:** Determined by abstract submission type.
- **Information on authors**

*Authors:* Please list one author per line. If the contribution has several authors from different organizations, please put an index number of the authors' organizations in the right column. The index numbers have to match the line numbers of the organizations below. Several organizations per author may be separated by commas.

*Organizations:* Please list every organization only once. The line number of the organization has to match the index number listed above (behind the authors).

- **Contribution details**

- *Title of contribution:* Use key words which describe the specific topic and content of the abstract.
- *Abstract (limited to 500 words):* Summarize content into a brief, well-organized and engaging paragraph. Abstract text should contain evidence-based guidelines, best available evidence, and/or nursing research to add meaningful and supportive data. Please list up to 3 evidence-based references used for developing the content of the abstract. Ideally references are from within the past 7 years unless it is a seminal work. The Conference Program Planning Committee needs to clearly understand and visualize a 360-degree view of the proposed session. Strive to use the majority of the allotted character limitations. Please note that any learning outcomes, objectives, and references included in the abstract paragraph will contribute to total character limit.
- *Content outline structure*
  - a. Evidence-based practice: 1) Purpose, 2) Description, 3) Evaluation/Outcome, 4) References



**OR**

b. Research: 1) Purpose, 2) Background/Significance, 3) Method(s), 4) Result(s), 5) Conclusions/Implications, 6) References

- *Topics*: Please select the topic(s) from the list that best suit your submission. This information is used to assign reviewers during the review process and to develop the conference program.
- *Keywords*: Please enter up to 5 key words for your contribution.
- *Student contribution*: Please indicate whether this was solely written by students.
- *Online library*: Please check to indicate that if selected, I/we consent to the recording (audio) and posting of my/our session in the AAACN Online Library.
- *Level of presentation and committee/SIG content affiliation*: Please indicate the level of this presentation: advanced beginner, expert, or proficient. Please indicate any abstract content affiliation with an AAACN committee, special interest group, or task force.

- **Biographical data and disclosure upload**: Completed biographical data and disclosure form **MUST BE UPLOADED HERE** for main author and any intended presenter(s) if abstract is selected for presentation. The system accepts multiple file uploads, but only the most recently uploaded file will be reflected on the user end to confirm that the upload has been successful. A copy of the actual abstract or supplemental material should not be loaded as an attachment to the abstract.

**Review and selection process**: A needs assessment is completed by the Conference Program Planning Committee. The need assessment development is a systematic process of gathering data to help identify a professional practice gap in knowledge, skill, or nursing practice and drives the abstract selection process. A blind review of the abstracts is completed by the Conference Program Planning Committee and designated reviewers. Abstracts are evaluated for the completion of requested information and adherence to all instructions. If an abstract does not meet stated criteria, it will not be reviewed.

**Acceptance**: Notice of the review outcome will be sent by mid-November. An abstract which is not selected for presentation may have contained unclear concepts, content not supported by evidence, and/or simply may not have met the Conference Program Planning Committee's needs assessment. If not selected for oral presentation, primary abstract submitters will be invited to submit the abstract for poster presentation consideration.



**Presentation of abstract at conference:** Selected oral abstract presentations will receive:

- Pre-conference presentation: an honorarium dependent upon the length of the workshop and number of presenters
- Concurrent 60-minute presentation: \$200 stipend and \$100 discount off main conference registration for the primary presenter
- Rapid-fire presentation: \$100 discount off main conference registration for primary presenter

**Need more assistance for creating an abstract?**

Visit <https://library.aaacn.org/p/s/abstract-fundamentals-improve-your-odds-8358> for an AAACN webinar designed for the novice nurse to gain a better understanding of how to get started with writing an abstract. Review a clear description of abstract contents and useful tips. By the end of the webinar, the concept of abstract writing will be less intimidating and more approachable. This webinar is free for all AAACN members. Non-members may access for an additional fee.